



LIBERTY HILL EDC BOARD MINUTES

Thursday – February 13, 2020 – 5:00 PM

2801 Ranch Road 1869 – Liberty Hill

CALL TO ORDER

John Johnston – LHEDC President called the meeting of the Liberty Hill EDC Board of Directors to order at 5:03 PM at 2801 Ranch Road 1869 in Liberty Hill, Texas. Invocation was given, followed by reciting the Pledge of Allegiance and Texas Pledge. LHEDC Board members present: John Johnston; John Clark; Jack Harkrider; and Liz Rundzieher. Others present: Lance Dean – Executive Director; Barbara Zwernemann – City Secretary; Becky Wilkins; and Nancy Sawyer.

PUBLIC COMMENTS

No public comments.

REGULAR AGENDA

Discussion and Possible Action on request to approve the LHEDC minutes of the meeting held December 12, 2019. **OUTCOME:** On motion by Jack Harkrider and second by Liz Rundzieher, the Board approved the minutes of January 16, 2020. **Motion passed on vote of 4 AYES, 0 NAYS, AND 0 ABSTENTIONS.**

Discuss and Consider LHEDC monthly financials for the period ending January 31, 2020. **OUTCOME:** Becky Wilkins – Finance Director presented the financials to the Board. Ms. Wilkins stated by the end of February, after balancing, she will write the EDC a check from their current pooled cash account somewhere in the range of \$700,000.

Discussion and Possible Action on “renaming” both the downtown and business district programs for the LHEDC Façade and Sign Grant Program. **OUTCOME:** Lance Dean – Executive Director addressed the Board stating that Liz Rundzieher, Kathy Canady, and Jack Harkrider asked about the possibility of renaming the programs to allow for greater clarity. Legal counsel stated there was no need for publishing a notice, etc., if only changing the names of the programs. The Executive Director stated we should rename each grant “Business Improvement Grant” with its former name listed in parentheses. On motion by Liz Rundzieher and second by John Clark, the Board approved renaming the grants Business Improvement Grant and “(Downtown) Business Improvement Grant. **Motion passed on vote of 4 AYES, 0 NAYS, AND 0 ABSTENTIONS.**

Discussion and Possible Action on funding one of two “gateway” signs, in collaboration with the City, to serve as entrance signs into the City of Liberty Hill. **OUTCOME:** Lance Dean – Executive Director stated the current signs will be moved to each end of Ranch Road 1869. John Clark stated this has been on the Board’s wish list for 3+ years. Following discussion, John Clark made a motion, seconded by Jack Harkrider, to approve EDC’s funding of one of two gateway signs, in collaboration with the City, in an amount not to exceed \$40,000. **Motion passed on vote of 4 AYES, 0 NAYS, AND 0 ABSTENTIONS.**

EXECUTIVE DIRECTOR’S UPDATE

Lance Dean – LHEDC Executive Director provided a detailed overview of the work performed by the Executive Director on behalf of the LHEDC Board during this reporting period (see attachment report).

The Executive Director reminded the Board he would be attending a conference in San Antonio during the same period as the March EDC meeting.

CONVENE TO EXECUTIVE SESSION

John Johnston – President convened the EDC Board of Directors to Executive Session at 5:35 PM for Consultation with Legal Counsel – Texas Government Code §551.071; Development – Texas Government Code §551.087; and Personnel Matters – Texas Government Code §551.074. No action was taken during Executive Session.

- Consultation with Legal Counsel regarding special projects with direct correlation to Development within the City of Liberty Hill. (Consultation with Legal Counsel – Texas Government Code §551.071 and Development – Texas Government Code §551.087).
- Consultation with Legal Counsel to determine renewal of the Executive Director's Employment Agreement. (Consultation with Legal Counsel – Texas Government Code §551.071 and Personnel Matters – Texas Government Code §551.074).

RECONVENE TO REGULAR SESSION

John Johnston – President reconvened the EDC Board of Directors to Regular Session at 6:10 PM for Consultation with Legal Counsel – Texas Government Code §551.071; Development – Texas Government Code §551.087; and Personnel Matters – Texas Government Code §551.074. No action was taken during Executive Session.

- Consultation with Legal Counsel regarding special projects with direct correlation to Development within the City of Liberty Hill. (Consultation with Legal Counsel – Texas Government Code §551.071 and Development – Texas Government Code §551.087). **OUTCOME:** No action taken.
- Consultation with Legal Counsel to determine renewal of the Executive Director's Employment Agreement. (Consultation with Legal Counsel – Texas Government Code §551.071 and Personnel Matters – Texas Government Code §551.074). **OUTCOME:** No action taken. John Johnston – President stated he would like to postpone this item until a majority quorum can attend a Special Called Meeting next week.

ADJOURNMENT

Discussion was held on when the March meeting would be held. It was agreed the Board would at least meet on March On motion by Liz Rundzieher and second by Jack Harkrider, the meeting was adjourned at 6:12 PM. **MOTION PASSED ON VOTE OF 4 AYES, 0 NAYS, AND 0 ABSTENTIONS.**

PASSED AND APPROVED ON THE 16th DAY OF MARCH, 2020 BY THE LIBERTY HILL ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS ON VOTE OF ____ AYES, ____ NAYS, AND ____ ABSTENTIONS.

JAMIE ETZKORN

Secretary - LHEDC Board of Directors